



ESTD 1995

SHADAN COLLEGE OF ENGINEERING & TECHNOLOGY

Established by SHADAN EDUCATIONAL SOCIETY.

Approved by A.I.C.T.E and Affiliated to JNTUH, Hyderabad.

Website: www.scet.in E- Mail:scet_shadan@yahoo.co.uk

WOMEN EMPOWERMENT COMMITTEE

Academic year: 2016 -2017

PERSPECTIVE PLAN

S. No.	Date of the event	Department/ Committee	Plan (Name of the Event)	SOP (Standard Operating Procedure)	Budget for the Event
1	-	Women Empowerment Committee	Committee Meeting	<ul style="list-style-type: none"> ➤ Proposal to conduct Seminars and workshops on skill and entrepreneur development programs. 	-
2	10/08/2016	Women Empowerment Committee	Seminar on Gender Equality	<ul style="list-style-type: none"> > Committee circular & MOM > Request letter to principal ➤ Office circular ➤ Post event report & photos 	-
3	26/09/2016	Women Empowerment Committee	Raising the Finance for the Business Seminar	<ul style="list-style-type: none"> ➤ Committee circular & MOM > Request letter to principal > Budget proposal > Principal invitation to guest > Office circular > Budget Expenditure Report > Post event report & photos 	Rs.5000



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4	02/12/2016	Women Empowerment Committee	Empowering Women in Personal financial Management	<ul style="list-style-type: none">➤ Committee circular & MOM➤ Request letter to principal➤ Budget proposal➤ Principal invitation to guest➤ Office circular➤ Budget Expenditure Report➤ Post event report & photos	Rs.10000
5	13/02/2017	Women Empowerment Committee	Sports Events	<ul style="list-style-type: none">➤ Committee circular & MOM➤ Request letter to principal➤ Office circular➤ Post event report & photos	Rs.5000
6	15/03/2017	Women Empowerment Committee	Workshop on Ethics and Social Circumstances	<ul style="list-style-type: none">➤ Committee circular & MOM➤ Request letter to principal➤ Budget proposal➤ Principal invitation to guest➤ Office circular➤ Budget Expenditure Report➤ Post event report & photos	-


Mrs. Anjul Fatima Asra

Convener - Women Empowerment Committee

CC to:

1. Principal for kind information
2. The Management for kind information
3. All HODs, IQAC