



SHADAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Affiliated to JNTUH | Approved by AICTE, New Delhi | Permitted by TS Govt.

HimayatSagar Road, Peerancheru, Hyderabad, Telangana State

Date: 09-03-2016

MAINTENANCE COMMITTEE: 2016-17

COMPUTER MAINTENANCE COMMITTEE

Various Committees are formed in the college for the smooth and efficient management of various activities. The Computer Maintenance Committee is constituted in consultation with HOD IT for one academic year or until new committees are constituted. The Committee is constituted with the following faculty members and system administrators:

S.no.	Name of the Staff	Dept.	Role
1	Syed Abdul Wahab Asif	IT	Convener
2	M.A.Shahbaz	IT	Member
3	Mohammed Moheed	IT	Member
4	Syed Basith Pasha	IT	Member
5	Zameer Shaikh	IT	Member
6	N Srinu	IT	Member

Frequency of Meeting: As and when required.

Functionalities: The Computer Maintenance Committee looks after the following:

- 1) To record the grumblings of different offices and resolve the issue.
- 2) To keep up the Servers, Desktops, Network, Printers, Scanners, UPS and so on
- 3) Provide Internet Facilities and redress their issues.
- 4) To introduce and refresh different: programming in the labs.
- 5) Upgradation of the frameworks.
- 6) To help with buying of Computers, Printers and IT related types of gear.
- 7) To screen and keep up Surveillance Cameras in the school.

Cc to: 1) The Chairman- For kind information
2) The Executive Director - For kind information
3) All HODs

Civil	CSE	ECE	EEE	IT	MECH	S&H	MBA
Dean (Academics)	Dean (R&D)	T&P	AO	Accounts	PD	Ex.Br.	Librarian

Md. Atiq
PRINCIPAL

Shadan College of Engineering & Technol.
 Peeran Cheru, Hyderabad-50, T.S.
 College Code: 08

