



ESTD 1995

SHADAN COLLEGE OF ENGINEERING & TECHNOLOGY

Established by SHADAN EDUCATIONAL SOCIETY.

Approved by A.I.C.T.E and Affiliated to JNTUH, Hyderabad.

Website: www.scet.in E- Mail:scet_shadan@yahoo.co.uk

WOMEN EMPOWERMENT COMMITTEE

Academic year: 2017 -2018

PERSPECTIVE PLAN

S. No.	Date of the event	Department/ Committee	Plan (Name of the Event)	SOP (Standard Operating Procedure)	Budget for the Event
1	-	Women Empowerment Committee	Committee Meeting	<ul style="list-style-type: none">➤ Proposal to conduct Seminars and workshops on skill and entrepreneur development programs.	-
2	21/08/2017	Women Empowerment Committee	Workshop on Ethics and Social Circumstances	<ul style="list-style-type: none">> Committee circular & MOM> Request letter to principal➤ Office circular➤ Post event report & photos	-
3	11/09/2017	Women Empowerment Committee	Raising the Finance for the Business Seminar	<ul style="list-style-type: none">➤ Committee circular & MOM> Request letter to principal> Budget proposal> Principal invitation to guest> Office circular> Budget Expenditure Report> Post event report & photos	Rs.5000



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Academic year: 2017 -2018

4	06/11/2017	Women Empowerment Committee	Empowering Women in Personal financial Management	<ul style="list-style-type: none">➤ Committee circular & MOM➤ Request letter to principal➤ Budget proposal➤ Principal invitation to guest➤ Office circular➤ Budget Expenditure Report➤ Post event report & photos	Rs.10000
5	18/12/2017	Women Empowerment Committee	Sports Events	<ul style="list-style-type: none">➤ Committee circular & MOM➤ Request letter to principal➤ Office circular➤ Post event report & photos	Rs.5000
6	13/03/2018	Women Empowerment Committee	Seminar Self Confidence n Gender Equality	<ul style="list-style-type: none">➤ Committee circular & MOM➤ Request letter to principal➤ Office circular.➤ Budget Expenditure Report➤ Post event report & photos	Rs.6000
7	16/04/2018	Women Empowerment Committee	Career Counselling session on Engineering the Bewildered	<ul style="list-style-type: none">➤ Committee circular & MOM➤ Request letter to principal➤ Budget proposal➤ Principal invitation to guest➤ Office circular➤ Budget Expenditure Report➤ Post event report & photos	-

Mrs. *Amrta* Fatima Asra

Convener -Women Empowerment Committee

CC to:

1. Principal for kind information
2. The Management for kind information
3. All HODs, IQAC