



SHADAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Affiliated to JNTUH | Approved by AICTE, New Delhi | Permitted by TS Govt.

HimayatSagar Road, Peerancheru, Hyderabad, Telangana State

MAINTENANCE COMMITTEE: 2018-19

COMPUTER MAINTENANCE COMMITTEE

Various Committees are formed in the college for the smooth and efficient management of various activities. The Computer Maintenance Committee is constituted in consultation with HOD IT for one academic year or until new committees are constituted. The Committee is constituted with the following faculty members and system administrators:

S.no.	Name of the Staff	Dept.	Role
1	Dr Mohammed Sirajuddin	IT	Convener
2	Syed Basith Pasha	IT	Member
3	Syed Abdul Wahab Asif	IT	Member
4	Mohammed Moheed	IT	Member
5	M.A.Shahbaz	IT	Member
6	N Srinu	IT	Member

Frequency of Meeting: As and when required.

Functionalities: The Computer Maintenance Committee looks after the following:

- 1) To record the complaints of various departments and resolve the issue.
- 2) To maintain the Servers, Desktops, Network, Printers, Scanners, UPS etc.
- 3) Provide Internet Facilities and rectify their problems.
- 4) To install and update various: software in the labs.
- 5) Upgradation of the systems.
- 6) To assist in purchasing of Computers, Printers and IT related equipments.
- 7) To monitor and maintain Surveillance Cameras in the college.

- Cc to: 1) The Chairman- For kind information
2) The Executive Director - For kind information
3) All HODs

Civil	CSE	ECE	EEE	IT	MECH	S&H	MBA
Dean (Academics)	Dean (R&D)	T&P	AO	Accounts	PD	Ex.Br.	Librarian



Md. Akbar

PRINCIPAL
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 Shadan College of Engineering & Technology
 Peeran Cheru, Hyderabad-86, T.S.
 College Code: 08