



## SHADAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Affiliated to JNTUH | Approved by AICTE, New Delhi | Permitted by TS Govt.

HimayatSagar Road, Peerancheru, Hyderabad, Telangana State

### MINUTES OF MEETING

Minutes of meeting of the **Computer Maintenance Committee** held on 09<sup>th</sup> Nov 2018 at 11: 30 AM in the boardroom, SCET

| S.No. | Name of the Faculty      | Designation | Dept. | Signature |
|-------|--------------------------|-------------|-------|-----------|
| 1     | Dr.Mohammed Sirajuddin   | Convener    | IT    |           |
| 2     | Osman Mohammed           | Member      | CSE   |           |
| 3     | DR Amairullah Khan Lodhi | Member      | ECE   |           |
| 4     | Mohammed Abdul Mubeen    | Member      | ECE   |           |
| 5     | Dr. Naseeb Khan          | Member      | MECH  |           |
| 6     | Mohammad Jani            | Member      | H&S   |           |

#### Points Discussed:

- 1) To set up a timetable for giving PC administration to all concerned
- 2) arrange availability of internet connection wherever required.
- 3) Fix and Upkeep of PC frameworks and Systems Administration.

The above points are thoroughly debated and forwarded to management.

Cc to:

The Principal – for kind information

**Convener**