ESTD1995

SHADAN COLLEGE OF ENGINEERING &TECHNOLOGY

Established by SHADAN EDUCATIONAL SOCIETY.
Approved by A.I.C.T.E and Affiliated to JNTUH, Hyderabad.
Website: www.scet.in E- Mail:scet_shadan@yahoo.co.uk

LIBRARY AND PROFESSIONAL SOCIETIES COMMITTEE

Academic year: 2017 -2018

CONVENING ORDER

The academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. Library And Professional Societies Committee (faculty and staff) is constituted with the following staff members:

Sl.No	Name	Designation	Department
1	Dr.Ravi Chandran	Committee [Convenor]	CSE
2	Mr.Syed Azeem Hussain	Member	ECE
3	Mr.D.Suneel Kumar	Member	EEE
4	Mrs.Ayesha Siddique	Member	MBA
5	Mrs. Annapurna Aireni	Member	MTECH [CSE]
6	Mis.Farheen Sultana	Member	MTECH [CSE]
7	Mr.Mohd Riyazuddin	Member	CIVIL

8	Mrs.Naziya Ikram	Member	IT
9	Mr.Nousheen Fatima	Member	IT
10	Mr. Abdul Mohammed	Member	S&H
11	Mr.Jaya Deva	Member	MECH
12	Mr.Md.Anwar Pasha	Member	Librarian [S&H]
13	Mr.Md.Wajid Hussain	Member	ECE

Frequency Of Meeting : Once in a year

Functions and Responsibilities:

- The Librarian prepare the lists of books as per the requirement of various departments.
- The Librarian suggest improvements to run the library smoothly, orderly and satisfactorily.
- To prepare the journal's list subscribed and to be subscribed.
- To suggest the structure of fine for the late returning of books.
- Suggestions for revising remedial activities for violating the guidelines of the library.

Shadan College of Engineering & Technology College Code: 08 Hyderabad-86, T.S. Peeran Cheru

PRINCIPAL

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Peeran Cheru, Hyderabad-86, T.S.
College Code: 08