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SHADAN COLLEGE OF ENGINEERING &TECHNOLOGY

Established by SHADAN EDUCATIONAL SOCIETY.
Approved by A.I.C.T.E and Affiliated to JNTUH, Hyderabad.
Website: www.scet.in E- Mail:scet_shadan@yahoo.co.uk

LIBRARY AND PROFESSIONAL SOCIETIES COMMITTEE

Academic year: 2018 -2019

CONVENING ORDER

The academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. Library And Professional Societies Committee (faculty and staff) is constituted with the following staff members:

Sl.No	Name	Designation	Department
1	Dr.Ravi Chandran	Committee [Convener]	CSE
2	Mr.Md.Iliyas	Member	ECE
3	Mr. Md.Khaja Ali	Member	EEE
4	Mr.M.Ikramullah Ayaan	Member	MBA
5	Mrs.Gazala Begum	Member	MTECH [CSE]
6	Mr.Abdul Qadeer	Member	CIVIL
7	Miss.Sameera Sultana	Member	IT

8	Mrs.K.Palani	Member	CSE
9	Mr.Syed Abdul Wahab Asif	Member	IT
10	Mr.Shaik Ibrahim Basha	Member	Librarian [H&S]
11	Mr.B.Srinivas	Member	H&S
12	Mr.Mohd Mohiuddin	Member	MECH
13	Mr.Md.Anwar Pasha	Member	Librarian [H&S]

Frequency of Meeting: Once in a year

Functions and Responsibilities:

- The Librarian prepare the lists of books as per the requirement of various departments.
- The Librarian suggest improvements to run the library smoothly, orderly and satisfactorily.
- To prepare the journal's list subscribed and to be subscribed.
- To suggest the structure of fine for the late returning of books.
- Suggestions for revising remedial activities for violating the guidelines of the library.

Shadan College of Engineering & Technology College Code: 08 Hyderabad-86, T.S. Peeran Cheru

MJ Hseq

PRINCIPAL

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Shadan College of Engineering & Technology
Peeran Cheru, Hyderabad-86, T.S.
College Code: 08